

## **Minute of Management Committee Meeting held on Tuesday 1 October 2024 at 4.00pm Online**

### **Provanhall Housing Association Limited**

#### **1 Sederunt**

Members Present	Deborah Anderson (Vice Chairperson) Online Christine Morris (Secretary) Online Elizabeth McEwan (Committee Member) Online Calum O'Donnell (Committee Member) Online Moira Bayne (Committee Member Online
Staff	Alan Hume (Director) Online Graeme McKee (Housing Services Manager) Online Heather Elder (Corporate Services Assistant- Minute Taker) Online

<b>2 Apologies</b>	Linda Cameron (Chairperson) Tracy Coutts (Committee Member) Claire Mckay (Committee Member) Gabriel Agbola (Committee Member) Ayodeji Olorunsogo (Committee Member) Daniel Hughes (Committee Member)
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#### **3 Registrations of Interest**

3.1 None

#### **4 Previous Meeting Minutes for Approval**

4.1 Paper circulated prior to meeting from the Director.

4.2 Minutes of Management Committee meeting 18 September 2024.  
Proposed by Deborah Anderson and Seconded by Christine Morris.

#### **5 Eviction Report – For Approval**

5.1 Paper circulated prior to meeting from the Director.

5.2 MC member asked how rare evictions are for PHA. The Director advised there was none in the last 4 years, and 2 this year, both for anti-social behaviour.

5.3 MC member asked if everything that could be done has been and could we be open to any legal challenge by the tenant. The HSM confirmed all action available to PHA had been taken. This was a police investigation followed by PHA seeking decree for eviction which was granted by the court.

5.4 MC had no questions and APPROVED.

**6 Annual Assurance Statement (AAS).**

6.1 Paper circulated prior to meeting from the Director.

6.2 MC had no questions – Approved

6.3 The Vice Chairperson happy for electronic signature to be used for 2024 AAS.  
The Director will now submit to the regulator.

**7 A.O.C.B.**

7.1 None.

**8 Date of Next Meeting**

8.1 The next Management Committee Meeting will be held at 5pm on Monday 28 October 2024 with a sub-committee meeting beforehand at 4.30pm.

There being no further business the meeting was brought to a close at 4.10pm.

Signed by (Chairperson)



Date 28 October 2024