

Minute of Management Committee Meeting held at 8.05pm on Wednesday 17 September 2025 at the Connie Centre after AGM

Provanhall Housing Association Limited

Sederunt

Members Present	Linda Cameron	(Chairperson)
	Deborah Anderson	(Vice Chairperson)
	Daniel Hughes	(Committee Member)
	Gabriel Agbola	(Committee Member)
	Ayodeji Olorunsogo	(Committee Member)
	David Carse	(Co-opted Member) Online
Staff	Alan Hume	(Director)
	Heather Elder	(Corporate & Governance Officer - Minute Taker)
Apologies	Tom Irving	(Co-opted Member)
	Elizabeth McEwan	(Committee Member)
	Claire Mckay	(Committee Member)
	Calum O'Donnell	(Committee Member) (Leave of Absence)

Registrations of Interest

None

1 Items for Decision

1.1 Elections

1.1.1 Vote on Co-Opted members becoming full members:

- David Carse – All MC present unanimously approved becoming a full member
- Tom Irving – All MC present unanimously approved becoming a full member

1.1.2 Vote of Office Bearers

- Linda Cameron stepped down as Chairperson and stood for re-election as Chairperson. All MC present unanimously approved.
- Deborah Anderson stepped down as Vice Chairperson and remained a member.
- David Carse was nominated as Vice Chairperson. All MC present unanimously approved.
- Elizabeth McEwan stepped down as Secretary and stood for re-election as Secretary. All MC present unanimously approved.
- Ayodeji Olorunsogo stepped down as a member and stood for re-election.

1.1.3 Sub-Committee Convenors

- Operations Sub-Committee – Gabriel Agbola was nominated as the Convenor. All MC present unanimously approved.
- HR, Audit & Finance Sub-Committee – David Carse was nominated as the Convenor. All MC present unanimously approved.

1.2 Annual Accounts

- 1.2.1 The Director advised he will circulate Appendix 3 from the Auditors report to all MC. Had a meeting today with our Regulation Manager at SHR and provided updates on recent Notifiable Events. There are a few discrepancies which will be fixed, but overall it went well.

2. Items for Discussion

None

3 Items for Noting

3.1 A.O.C.B.

- 3.1.1 The Chairperson wanted to say a big thank you to the Director and CGO for all of their support this last year. It has been invaluable. The Director thanked the MC for all of their hard work in recent weeks and throughout the last year.

3.2 Date of Next Meeting

- 3.2 The next Management Committee Meeting will be on Monday 27 October 2025 at 5pm.

There being no further business the meeting was brought to a close at 8.20pm

Signed by (Chairperson)



Date 27 October 2025